

ADVANCED INSTRUCTOR CANDIDATE QUALIFICATIONS VERIFICATION APPLICATION

Criteria for participation as an AWHONN Advanced Fetal Monitoring Course instructor:

1. Licensed Registered Nurse or Licensed Physician.
2. Active AWHONN full membership.
3. Minimum 2 years of recent direct clinical experience in FHM.
4. Required to hold certification by the National Certification Corporation in Inpatient Obstetric Nursing (RNC-OB®), Inpatient Antepartum Nursing (RNC-IAP®), or Electronic Fetal Monitoring (C-EFM®).
5. Current direct clinical involvement in FHM as a staff nurse, physician, manager, clinical nurse specialist, advanced practice registered nurse, certified nurse midwife (registered midwife in Canada), or educator to include responsibilities for assessment of clinical skills of others in FHM practice.
6. Maintenance of professional development in intrapartum, antepartum, high-risk care, and FHM through attendance at relevant continuing education activities.
7. Evidence of successful completion of the Intermediate Instructor Workshop and the current edition of the Advanced Fetal Monitoring Course, when the Advanced Instructor application is submitted (include dates and course numbers).
8. A minimum of four Intermediate Fetal Monitoring Courses with evaluation scores of at least 4.0 on all segments presented (not including the Intermediate Teach-Back Course).
9. Successful completion of Advanced Fetal Monitoring teach-back course.

Please complete the following:

1. Advanced FM Candidate _____ AWHONN Member Number _____
2. Dates, locations, and course numbers of the current edition of the AWHONN Advanced Fetal Monitoring Course, Intermediate Instructor Workshop, and Intermediate Fetal Monitoring course.

	<i>Date</i>	<i>Location</i>	<i>Course Number</i>
<i>Advanced FHM Course</i>			
<i>Intermediate Instructor Workshop</i>			
<i>Intermediate Fetal Monitoring course</i>			

The Advanced Instructor Candidate must provide this form to the Advanced Course Designated Instructor or Instructor Trainer observing your teach-back. Do not return to AWHONN.

Advanced Course Designated Instructor or Instructor Trainer must return this form to AWHONN FHM at fhm@awhonn.org

3. Dates (from the past 5 years), titles, and providers of most recent professional educational development activities related to intrapartum, antepartum, high-risk care, and FHM (excluding AWHONN Fetal Heart Monitoring Courses).

<i>Dates (past 5 years)</i>	<i>Titles</i>	<i>Providers</i>	<i>CNE Provided</i>	<i>Hours Provided</i>
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	

4. Dates (from the past 5 years) and description of experience and direct clinical involvement in FHM as a staff nurse, physician, manager, clinical nurse specialist, advanced practice registered nurse, certified nurse midwife (registered midwife in Canada), or educator to include responsibilities for direct assessment of FHM clinical skills of others.

<i>Dates (5 years)</i>	<i>Description of experience, direct clinical involvement, and/or responsibilities for direct evaluation of clinical FHM skills of others</i>	<i>Indicate all that apply:</i>
		Indicate all that apply: ☐ Experience ☐ Clinical Involvement ☐ Responsible for direct evaluation of clinical skills of others
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5. Dates, course numbers, and evaluation scores of Intermediate Fetal Monitoring Courses taught.

Date	Course Number	Evaluation Score

Use the space below to briefly describe additional perinatal professional experience or areas of expertise (including publications) related to teaching FHM not described above (e.g., presenter or content expert).

Instructor Candidate Signature and Date _____

Advanced Designated Instructor/Instructor Trainer Signature and Date _____

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AWHONN ADVANCED BIOGRAPHICAL DATA FORM

Instructions: Please type or print clearly. Do not attach additional pages.

Name: _____ Credentials: _____ AWHONN Member Number: _____

Address: _____ City/State/Zip Code: _____

Preferred Telephone Number: _____ ☐ Home ☐ Work

Email Address: _____

Present Position (title and description): _____

Education (include all education through the highest degree completed)

<i>Degree</i>	<i>Institution (Name, City, State)</i>	<i>Major Area of Study</i>	<i>Year Degree Awarded</i>

Currently licensed in good standing in the following states/provinces: _____

Are there any reasons why your qualifications to serve as an instructor or to participate in an AWHONN program might be challenged?

☐ No

☐ Yes (explain) _____

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AWHONN ADVANCED FHM INSTRUCTOR RESPONSIBILITIES FORM

Instructors for the AWHONN Fetal Heart Monitoring Courses are independently employed and licensed professionals. However, because of their association with AWHONN, while presenting the Fetal Heart Monitoring Program Courses each instructor must do the following:

1. Affirm the accuracy of the information presented on the Biographical Data Form.
2. Present the Fetal Heart Monitoring Program Courses as described in the materials for presenters.
3. Maintain instructor status:
 - a. Maintain AWHONN full membership.
 - b. Maintain certification by the National Certification Corporation in Inpatient Obstetric Nursing (RNC-OB®), Inpatient Antepartum Nursing (RNC-IAP®), or Electronic Fetal Monitoring (C-EFM®).
 - c. Intermediate instructors must teach at least two Intermediate Fetal Monitoring Courses in 2 years (a minimum of 25% of each to include lecture and skills stations), and attendance on the entire day of the course is necessary.
 - d. Advanced instructors must teach at least two Advanced Fetal Monitoring Courses in 2 years (a minimum of 25% of each course), and attendance on the entire day of the course is necessary.
 - e. Instructors who teach both Intermediate and Advanced Courses must teach one IFM and one AFM course in 2 years (a minimum of 25% of the IFM (to include lecture and skills stations) and 25% of the AFM).
 - f. Follow the Instructor Administrative Policies and Procedures governing the Fetal Heart Monitoring Programs, as described in the AWHONN Instructor Administrative Policies, Instructor Resource Manuals, and *The Beat Goes On* quarterly newsletter. Instructors are solely responsible for the quality of their presentations, and the professional standards of practice.
4. Maintain evaluation scores of at least 4.0 on all course components.
5. Support the Fetal Heart Monitoring Program on social media, at conferences, and in public opportunities. This includes providing information about the programs and notifying prospective audiences about the AWHONN programs.
6. Avoid actual, potential, or perceived conflicts of interest. Instructors may not inappropriately use their involvement in AWHONN activities to further their business or other interests. It is recognized that instructors are experts in FHM and adult education and may have other teaching commitments through an employer, proprietary organization, or entrepreneurial endeavor. Involvement in these activities is not considered a conflict of interest if instructors do not engage in any of the actions set forth below or other inappropriate conduct:
 - a. Provide information about other programs when approached to teach AWHONN programs.
 - b. Use affiliation with AWHONN to promote non-AWHONN activities.
 - c. Create the impression of serving as an agent of AWHONN without specific prior written approval.
 - d. Use AWHONN Fetal Heart Monitoring Program materials in any other program.

These relationships must be reported via disclosure statements. I understand and accept the responsibilities listed above.

Name (please print)

Signature

Date

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