



2026 Innovation Research Grant –Application Checklist

Use this checklist to ensure your application is complete before submission. Incomplete applications will not be considered. All materials must be submitted by February 1, 2026, at 5:00 PM Eastern Time.

Applicant Information

- ☐ First and last name, credentials, city, state
- ☐ Affiliation (school or institution)
- ☐ Primary email address and phone number
- ☐ AWHONN Member Number
- ☐ Eligibility confirmation:
 - ☐ I have not received AWHONN grant funds in the past 5 years
 - ☐ I am NOT the Principal Investigator for a federally funded research/resource grant
- ☐ Applicant Bio-Sketch (maximum 1,500 characters)

Project Information

- ☐ Title of proposal
- ☐ Abstract (maximum 3,000 characters) including: Background, Problem Statement/Aims, Methods, and Potential Clinical Implications
- ☐ Project Narrative (maximum 12,000 characters) with the following sections:
 - ☐ Background – summary of literature, gaps, and significance
 - ☐ Problem Statement and Aims
 - ☐ Methods – design, sample, recruitment, tools, data collection, analysis
 - ☐ Proposed Timeline – study initiation to dissemination
- ☐ References in APA 7th edition format (maximum 5,000 characters)
- ☐ Budget and Justification Table (list each expense, justification, and amount; include total amount)



Supporting Documents

- ☐ IRB approval or submission document
- ☐ Letter(s) of support (on official letterhead, signed, with contact information; combine multiple letters into one PDF)

Submission

- ☐ Review application for completeness and accuracy
- ☐ Save a copy of the completed application for your records
- ☐ Submit online by February 1, 2026, 5:00 PM ET