

## **SUMMARY OF BOARD OF DIRECTORS EXPECTATIONS**

Serve as ambassador for the organization at all times, supporting board decisions in all actions.

### **Set AWHONN's Direction**

- Engage in strategic thinking and planning
- Set the organization's mission and vision for the future
- Establish organizational values
- Ensuring alignment of operational or annual plans with the strategic plan
- Uphold and champion Board of Directors' Purpose Statement and Senior Leadership Team Mutual Expectations
- Be present and prepared for board meetings (usually 3 per year in person – Feb. June, November + monthly and periodic calls)
- Respond to Board communications by email or text quickly and professionally
- Understand AWHONN's programs and services and be educated on association activities
- Advocate for the Mission, Vision, and Strategic Goals of AWHONN in a non-partisan manner, consistent with our nonprofit 501c(3) status
- Contribute individually to AWHONN products, projects, collaborative efforts as requested by the Board Executive Leadership team and in accordance with area of experience and expertise

### **Ensure Necessary Resources**

- Hire capable executive leadership (CEO is the only 'employee' of the BOD)
- Mentor and cultivate future leadership
- Ensure adequate financial resources
- Promote positive public image
- Ensure the presence of a capable and responsible board
- Provide a personal gift of significance to AWHONN's Every Woman, Every Baby Fund (charitable gift, tax deductible) and ask others to join you in giving. As a member of the AWHONN Board, it is an expectation that AWHONN will be one of the top three charitable organizations you support.

### **Provide Oversight**

- Oversee financial management
- Minimize exposure to risk
- Measure progress on the strategic plan
- Provide a high-level monitoring of programs and services
- Provide legal and moral oversight
- Evaluate the CEO and Board
- Support the financial well-being of our organization – as a steward, donor, solicitor, prospector, advocate, visible attendee and a team builder.

## HONORARIA POLICY FOR BOARD MEMBERS

### I. SCOPE

Define parameters for board honoraria.

### II. POLICY

During their term of office, members of the Board of Directors, panel and committee chairs are ineligible to receive honoraria for speaking engagements at AWHONN functions or when representing AWHONN at an external function. Members of the Annual Convention Program Committee may not accept honoraria for speaking at the convention for which they serve as a committee member and should refrain from serving as a program speaker unless in the committee's judgment, the member is the most appropriate, nationally known subject matter expert. If an honorarium is conferred, the recipient is expected to donate the honoraria to AWHONN Every Woman Every Baby Fund.

### III. Procedures for Honoraria

Board members are informed of this policy during orientation and a copy of the policy is included in their resources, on the website and in print form. Questions should be directed to the Chief Executive Officer or President.

I have read and acknowledge the above Honoraria Policy that applies to members serving on AWHONN's Board of Directors.

\_\_\_\_\_  
Board Applicant/Candidate Signature

\_\_\_\_\_  
Date

**Please return the completed form to: [leadership@awhonn.org](mailto:leadership@awhonn.org)**